

Duck River Public Art Project

Form Preview

Applicants Information

Expressions of Interest (EOI) for Duck River Public Art Project

Thank you for your interest in submitting an Expressions of Interest for the Duck River Public Art Project. City of Parramatta is seeking an emerging First Nations Artist to create a 2D artwork for application to selected balustrade infrastructure along the 4 km Duck River Nature Trail. This supported commission offers an emerging artist the opportunity to realise a significant public artwork. Dharug artists are strongly encouraged to apply.

Before you submit your application, please ensure you have read all EOI documentation.

Applications open: 10AM Friday 25 September 2026 (AEST)

Applications close: Midnight Sunday 11 October 2026 (AEST)

Project Information

Overview

STAGE ONE: EXPRESSION OF INTEREST

The City of Parramatta invites emerging First Nations artists with a connection to Greater Western Sydney to submit an EOI for the Duck River Public Art Project. Please see attached the Artist Brief for full details on project scope, deliverables and requirements. All submissions are assessed against the EOI mandatory and qualitative Selection Criteria. A short list of up to three (3) suitably qualified artists will be selected.

STAGE TWO: CONCEPT DESIGN

Up to three (3) artists will be shortlisted and invited to develop a concept design in response to the Stage Two Concept Design Criteria. An Artist Selection Panel will assess each concept design against the qualitative selection criteria and recommend the preferred artist for the commission. **Each shortlisted artist will receive a \$2,000 ex GST honorarium for preparing their concept design proposal.**

Project Context

The Duck River Nature Trail will deliver a 4 km shared walking and cycling corridor connecting Duck River to Parramatta River, improving public access, active transport, recreation and environmental conditions.

Stage 3 will extend access along both banks of Duck River through new paths, boardwalks, bridges, ecological planting and rest areas, while minimising impacts on the river's ecology and topography. Council is working with Traditional Custodians to guide the public art process, ensuring it respects Dharug Country and foregrounds First Nations cultural expression.

Public Artwork Commission

City of Parramatta is seeking an emerging First Nations Artist to create a 2D artwork for application to selected balustrade infrastructure along the 4 km Duck River Nature Trail. This supported commission offers an emerging artist the opportunity to realise a significant public artwork. The Duck River Nature Trail will link Duck River and Parramatta River to create a walking and cycling corridor, improving access, recreation, active transport and environmental conditions.

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Stage 3 will add paths, boardwalks, bridges, ecological planting and rest areas along the Eastern and Western riverbanks, while minimising ecological impacts. Council is working with Traditional Custodians to guide the public art process, ensuring it respects Dharug Country and foregrounds First Nations cultural expression.

Responding to the Curatorial Vision, *“What does Country want to tell us?”*, Council seeks an emerging First Nations artist to develop designs for the Eastern and Western Riverbank projects. The Eastern Riverbank will be delivered first, with the Western Riverbank project subject to future funding; see page 6. The artist will supply vector files and advise the Principal Contractor during fabrication and installation in 2027–2028.

Artist Brief

The public art opportunity is to integrate 2D artwork into selected sections of the new nature trail balustrades, particularly where barriers are required near the waterline or other fall-risk areas.

The boardwalk balustrades feature 1200mm H x ~1800mm W mesh panels between posts. These panels will form the primary canvas for the artwork, with potential treatments including laser-cut or perforated panels and contour-cut elements attached to the mesh. Based on current cost estimates Council anticipates that the public art will be incorporated intermittently across the following lengths of boardwalk:

- *Stage 1 – East River:* 1,400 linear metres of balustrade, inclusive of both left-hand and right-hand sides
- *Stage 2 – West River:* 489 linear metres of boardwalk inclusive of both left-hand and right-hand sides

Artist Deliverables and Responsibilities

- The Artist will develop 2D artwork designs for both the Eastern and Western Riverbank packages.
- The Artist will provide final scaled Adobe Illustrator vector files to Council to include in the project's detailed design documentation.
- Council will work collaboratively with the Artist to develop a template that supports the required technical output.
- Council will work with the Artist to adapt the artwork for each package, with the Principal Construction Contractor responsible for the development of shop drawings, fabrication and installation.
- The Artist will act in an advisory capacity throughout the fabrication and installation stages to ensure the integrity of the artistic concept (between 2027–2028).
- Construction of the Eastern Riverbank Package, including the artwork, is projected to commence in 2027, with the Western Riverbank Package and associated artwork treatments to be delivered at a later stage, subject to funding.

Budget

The budget for this commission is \$60,000 ex GST inclusive of all costs. This fee is inclusive of the following:

- All artist fees
- Delivery of Adobe Illustrator vector files for integration into the project's detailed design documentation
- Fabrication and installation advisory services
- Consultation with Traditional Custodians facilitated by Council
- All equipment, insurance and materials

Download Guidelines

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Visit the City of Parramatta's Public Art Expression of Interest page for details and Download the project guidelines which contain the Artist Brief and Sample contract: **INSERT LINK ONCE YOU HAVE**

Applicant's Details

* indicates a required field

Applicant's Details

Applicant's Entity Name

Title	First Name	Last Name

Applicant's Authorised Contact Name *

Title	First Name	Last Name

Applicant's Entity ABN (if applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type
ACNC Registration
Tax Concessions
Main Business Location
Must be an ABN.

Applicant's Contact Email *

Must be an email address.

Applicant's Contact Mobile or Phone Number *

Must be an Australian phone number.

Applicant's Postal Address *

Address

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Suburb/Town State/Province Postcode Country

Must be Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required..

Applicant's Website

Compliance Criteria (mandatory)

*** indicates a required field**

Connection to Greater Western Sydney

Please describe your connection to Greater Western Sydney *

Word count:

Must be no more than 200 words.

Demonstrated connection to Greater Western Sydney, including community and Dharug connections, through living, working, studying, participating in the area, family ties, having grown up locally or practice based in Western Sydney.

Emerging First Nations Artist

Do you identify as an Emerging First Nations Artist? *

- ☐ Yes
☐ No

Insurance

Do you hold and are able to maintain the following insurance? 1. Public Liability: \$20M 2. Workers Compensation as required by law *

- ☐ Yes
☐ No

Workers Compensation Insurance is only required in the instance you have an employee

Please upload your insurance Certificates

Attach a file:

If no insurance

Are you committed to and able to obtain the required insurance? *

- ☐ Yes
☐ No

- An Applicants inability to obtain the required insurance may result in exclusion from the process. These insurances are a mandatory requirement for contract execution.

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Ability to comply with the Sample Contract

Please indicate whether you intend to comply with the Sample Contract and Annexures? *

- ☐ Yes
☐ Yes, with clarifications
☐ No

By including a Sample Contract and Annexures Council aims to avoid delays and disruption caused by prolonged contract negotiations. Council may at any time, and at its own discretion deem an Applicants inability to comply with the Sample Contract as Non Compliant.

Please list clarifications and the relative contract clause number/s *

Have you read and accepted the Conditions of this Expression of Interest (EOI)

Conditions are outlined in Section 7 - How to Complete This Form and EOI Conditions *

- ☐ Yes
☐ No

Referees

Referee 1 *

☐ Individual ☐ Organisation
Organisation Name

Title First Name Last Name

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Referee 1 Mobile or Phone Number *

Must be an Australian phone number.

Referee 1 Email

Must be an email address.

Referee 1 Website

Must be a URL.

Referee 2 *

☐ Individual ☐ Organisation
Organisation Name

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Title	First Name	Last Name

Referee 2 Mobile or Phone Number

Must be an Australian phone number.

Referee 2 Email

Must be an email address.

Referee 2 Website

Must be a URL.

The Artist's professional experience

Please select all that apply *

- ☐ Public and private Public Art commissions
- ☐ Public Art - Government and Institutions
- ☐ Public Art - Commercial Developments
- ☐ Public Art - Integrated
- ☐ Public Art - Standalone
- ☐ Project management and stakeholder relationships
- ☐ Technical and production proficiency
- ☐ Community consultation and engagement
- ☐ Exhibition record
- ☐ Collaborations
- ☐ Gallery practice
- ☐ Publications
- ☐ Screenings and festivals
- ☐ Prizes and awards
- ☐ Tertiary studies
- ☐ Other:

Please note, this opportunity is for an emerging Artist, so please list all relevant experience.

CV

Please upload your CV as a PDF *

Attach a file:

Please keep CV's concise and relevant.

Submission of Relevant Artwork Examples

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Please upload one PDF (maximum file size: 5 MB) containing up to ten (10) examples of your artistic practice relevant to the artwork treatment opportunities outlined in the Artist Brief. The examples should demonstrate artistic excellence, your ability to respond to and interpret the Artist Brief, experience delivering projects from concept design through to installation, and your ability to collaborate effectively with multiple stakeholders.

Please upload your relevant public artwork project examples *

Attach a file:

A maximum of 1 file may be attached.
Maximum 5MB.

Qualitative Criteria

* indicates a required field

The artist's demonstrated understanding of the brief provided, in relation to creating an integrated artwork for the Duck River Nature Trail.

Please demonstrate your understanding and experience of the process of creating and delivering integrated public artwork using relevant examples from your practice. As this opportunity is for emerging artists, if you don't have prior experience delivering public art projects, please outline how you would approach responding to this brief and developing an artwork for the integrated artwork opportunities outlined in the artist brief. *

Word count:
Must be no more than 220 words.

The artists technical skills and ability to deliver the key project outcome of digital artwork files suitable for integration into the Duck River Nature Trail Project

Please describe your technical skills and ability to deliver vector artwork files suitable for integration into the Duck River Nature Trail Project. In your response, consider including: • The digital software and tools you may regularly use in your artistic practice, examples of previous projects where you have delivered vector files for fabrication, your experience working with third parties (such as fabricators or designers) to prepare digital files, or how you would approach collaborating with others to meet project requirements *

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Word count:

Must be no more than 220 words.

Artist's demonstrated ability to work productively with all project stakeholders, including First Nations communities, to ensure cultural safety for all

Please outline relevant examples of your ability to work productively with a wide range of project stakeholders, including the client, consultants, designers, engineers and fabricators. In addition, please provide specific instances demonstrating your capacity to engage respectfully and collaboratively with First Nations Elders and Community members, whether through formal panels or consultation processes, or via informal community engagement and dialogue. *

Word count:

Must be no more than 220 words.

Declaration

* indicates a required field

Declaration

I declare that to the best of my knowledge the information in this application is correct. I undertake to advise City of Parramatta staff should there be any alterations or additions to the information supplied.

I acknowledge that the City of Parramatta may seek further information regarding this application if required.

Authorised person *

Title

First Name

Last Name

I, the applicant, agree to the above declaration *

- ☐ Agreed
☐ Dont Agree

Date of acknowledgement *

Remember to SUBMIT your application

If you have completed all questions, click NEXT PAGE to review your application. Please remember to hit the SUBMIT button. Smarty Grants will alert you if there are compulsory questions that you have not completed.

When you hit submit you will receive a confirmation e-mail. If you do not receive this confirmation, you may not have submitted successfully.

How to Complete This Form

How to Complete This Form

Parramatta City Council uses the Smarty Grants online system for its grants, Expressions of Interest, RFQ and Design Competition management. If you have used Smarty Grants for any other grants program, you can use the same login.

Navigating (moving through) the application form:

At the left of every screen is a menu which links directly to every page of the application. Click on any page to jump to that page. You can also click 'next page' or 'previous page' on the top or bottom of each page.

Do not click on the 'back' button in your internet browser as this will remove the work you have just completed.

Completing an application in a group/team:

A number of people can work on an application using the same log in details as long as only one person is working at a time, and the final submission is represented by one nominated entity, ABN and contact details.

Saving your draft application and returning later:

You can press 'save' at any point and log out. When you log back in, your draft application will be saved and you can start where you left off.

Submitting your application:

The submit button is on the final page. You will not be able to submit your application until all the required questions are completed and within any specified word limits.

When you submit your application you will receive an automated e-mail confirming your submission. A PDF copy of your completed application form will be attached. This will be sent to the email you used to register.

Please contact Suzanne Buljan, sbuljan@cityofparramatta.nsw.gov.au if you do not receive this e-mail.

EOI Conditions

EOI Conditions

How to Prepare Your Expression of Interest

In connection with the preparation and submission of the EOI you must:

- carefully read all parts of this Invitation to EOI;
- ensure that you understand the Scope of Work;
- prepare and return a response to this EOI strictly in accordance with the Conditions of the EOI and respond to all of the Selection Criteria, paying particular attention to the mandatory criteria;

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- (d) ensure that the EOI Response is signed; and
- (e) lodge your EOI before the Deadline.

Contact Person

Name: Suzanne Buljan

Position: Cultural Projects Manager

Email: sbuljan@cityofparramatta.nsw.gov.au

Evaluation Process

(a) Council will evaluate the EOI's in accordance with:

- 1.the framework established under this EOI;
- 2.the Selection Criteria;
- 3.the laws relating to procurement; and
- 4.policies and procedures relating to procurement adopted by Council from time to time.

(b) Subject to the Conditions of the EOI, only the information and materials submitted with an EOI will be considered in the evaluation of the EOI.

(c) Council will evaluate the EOI using the evaluation methodology described below:

- 1.EOI's are checked for completeness and compliance. EOI's may be excluded from evaluation if they do not contain all information requested or are otherwise incomplete in any way (for example, an incomplete EOI Response).
- 2.EOIs are evaluated using the Selection Criteria which includes qualitative criteria and mandatory criteria.

(d) Council may:

- 1.decline to accept any EOI; or
- 2.shortlist any number of Applicants (including only one Applicant) it wishes to invite to progress to Stage 2 - Concept Design

Selection Criteria

(a) Council will apply the mandatory compliance and quantitative criteria in the Artist Selection section above, in the evaluation of the EOI.

(b) The Selection Criteria are not listed in any special order, may not be accorded equal weight and may not be exhaustive.

(c) Interested Applicants are asked to submit a formal proposal addressing the Selection Criteria by uploading a PDF with their SmartyGrants application.

(d) EOI's are expected to be brief.

(e) Compliance Criteria will not be point scored and each EOI will be evaluated on a "YES/NO" basis as to whether the criterion has been satisfactorily been met. A "No" evaluation against any mandatory compliance criterion will eliminate the EOI from further evaluation or result in an EOI being categorised as 'non-conforming'.

(f) Qualitative criteria will be point scored in accordance with an evaluation plan adopted by the Council for the purpose of evaluating responses received to this EOI. The 'point scored' basis of evaluation will evaluate the degree to which the qualitative criterions have been satisfactorily met.

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- It is essential that the Applicant address each qualitative criterion.
- Failure to provide the information and materials that address one or more criteria may result in your EOI application being eliminated.

Lodgement of Expression of Interest (EOI)

- (a) The EOI **MUST** be lodged by the deadline. The deadline for this invitation to EOI is in Australian Eastern Standard Time.
- (b) EOI's must be prepared and submitted in accordance with the requirements of this EOI. The EOI must be submitted in writing, in format as outlined in Smarty Grants.
- (c) EOI documentation must be obtained directly from Council via Smarty Grants to be eligible of assessment.
- (d) EOI's must be submitted via Smarty Grants to be eligible for assessment.
- (e) Contact enquiries should be directed to the Contact person via Smarty Grants.
- (f) Late, verbal, facsimile or emailed EOI submissions will **NOT** be accepted.

Rejection of Expression of Interest

An EOI will be rejected without consideration of its merits if:

- (a) it is not submitted before the deadline; or
- (b) it is not submitted at the place or in the manner or both specified in this EOI.

Council may reject any non-conforming EOI.

Acceptance of Expression of Interests

(a) Council has no contractual or other legal obligation to an Applicant arising out of the EOI with respect to:

- 1.the consideration, evaluation, acceptance or rejection of any EOI; or
- 2.the failure to consider, evaluate or accept any EOI.

(b) Council may reject any or all EOI's submitted and may at its discretion waive any irregularities in any EOI.

(c) Council is not obliged to give reason for any decision it makes in respect of the EOI process.

(d) Any Applicant that is not shortlisted to progress to Stage 2 RFQ Concept Design they will have no recourse against Council or its respective employees, agents or advisors, in relation to any decisions of Council.

(e) By submitting an EOI, the Applicant acknowledges that:

- 1.an EOI will not be deemed to have been accepted and no contract in respect of the EOI will arise between any Applicant and Council until the completion of Stage 2 RFQ Concept Design; and
- 2.the rights, powers and discretions given to Council in these Conditions of the Expression of Interest are not pursuant to any contract between Council and the Applicant but rather are rights, powers and discretions that Council has as part of the EOI process.

(f) Council reserves the right to not proceed to Stage RFQ Concept Design but rather to select one EOI Applicant with which to seek to negotiate a contract based on the EOI submission. If this occurs the negotiation will be subject to separate process to be issued to the selected EOI Applicant.

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Confidentiality

(a) Information is made available on condition that it is treated as confidential. Information must not be disclosed, copied, reproduced, distributed or passed to any other person at any time except:

1. for the purpose of enabling a Applicant to prepare and deliver a response to this EOI;
2. where disclosure is otherwise permitted by law or the relevant Information is in the public domain; or
3. Council has given prior written consent to the Information disclosure.

(b) An example of permitted Information disclosure is giving Information to insurers or professional advisers of a Applicant, provided they have each given an undertaking at the time of receipt of the relevant information (and for the benefit of Council) to keep such information confidential.

Non-Conforming Expressions of Interests

It is expected that all Applicants will submit a conforming EOI. Council reserves the right to accept a non-conforming EOI subject to receiving from the same applicant a conforming EOI as a prerequisite. The non-conforming EOI must be capable of being evaluated on the basis of the Selection Criteria on the same footing as the conforming EOI.

Expression of Interest validity Period

An EOI will remain valid and open for acceptance for a minimum period of (240) days from the deadline (the **EOI Validity Period**) unless extended by mutual agreement between Council and the Applicants in writing. The Applicant may withdraw their EOI at any time after the expiration of the EOI Validity Period.

Applicants to Inform Themselves

(a) Council provides the information in this EOI in good faith. It is intended only as an explanation of Council's requirements. The information provided does not purport to be all-inclusive or to contain all information that a prospective Applicant may require. Applicants and their advisers must take their own steps to verify information which they use and must make an independent assessment of the opportunity described in this EOI after making such investigation and taking such professional advice as they deem necessary.

(b) Applicants will be deemed to have:

1. examined the EOI and any other information available in writing to Applicants for the purpose of responding to this EOI;
2. examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their EOI which is obtainable by the making of reasonable enquires;
3. satisfied themselves as to the correctness and sufficiency of their EOI; and
4. satisfied themselves they have a complete EOI (including all attachments and addendums, if any).

(c) None of Council, the Council's members, directors, officers, employees, agents or advisors make any representation or warranty as to the adequacy, accuracy, reasonableness or completeness of the Information.

(d) Neither Council nor their professional advisors shall be liable for any loss or damage arising as a result of reliance on the information nor for any expenses incurred by Applicants at any time.

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(e) Any advisers or agents appointed by Council, whether legal, financial, technical or other, will not be responsible to anyone other than Council for providing advice in connection with the EOI.

Amendments to the EOI

Council may make amendments to this EOI or provide additional Information by publishing an Addenda to all registered Applicants. Applicants must acknowledge receipt of any Addenda if requested by Council. All Addenda will be issued via Smarty Grants.

Risk / Financial Assessment

In evaluating an EOI Council may have regard to:

- (a) any risk assessment undertaken by NSW Procurement (State Government) contracted organisation; or any other credit rating agency; and
- (b) any information produced by a bank, financial institution, or accountant of nominated by an Applicant; and
- (c) may consider such materials as tools in the EOI assessment process.

In submitting an EOI, the Applicant will be taken to have consented to Council accessing this risk assessment and information, including any personal information contained therein.

Ownership of Expression of Interests

- (a) All documents, materials, articles and information submitted by the Applicant as part of or in support of an EOI will become upon submission the absolute property of Council and will not be returned to the Applicant at the conclusion of the EOI process provided that the Applicant be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.
- (b) The Applicant does not acquire any intellectual property rights in the EOI as a result of participating in the EOI process. The Applicant must not reproduce the EOI or any part of it in any material form (including photocopying or storage in any medium by electronic means) without the prior written consent of Council other than for use strictly for the purpose of preparing EOI.

Canvassing of Officials

Any Applicant who, to solicit support for their EOI or otherwise seek to influence the outcome of the EOI process:

- (a) offers any inducement, fee or reward to any Councillor, member or officer of Council or any person acting as an advisor for Council; or
- (b) canvasses any of the persons referred to above (a); or
- (c) contacts any member or officer of Council other than the Contact Officer about the EOI or any process relating to the EOI, except as authorised by this EOI including (but without limitation) for the purposes of discussing the possible transfer to the employment of the Applicant of such member or officer, may, at Council's discretion, be disqualified from any further involvement in this EOI process (without prejudice to any other civil remedies available to Council and without prejudice to any criminal liability which such conduct by an Applicant may attract).

Identity of the Applicant

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(a) The identity of the Applicant is fundamental to Council. The Applicant will be the individual, individuals, corporation or corporations named in the Applicants response and who have signed the EOI response.

(b) If the Applicant comprises 2 or more persons (whether a joint venture, consortium, partnership or any other unincorporated grouping of 2 or more persons), the Applicant must include in its EOI submission:

1. for each of the persons who comprise the Applicant, all of those details about the Applicant that are required by the EOI; and
2. a copy of the agreement governing the arrangements between those persons (whether a joint venture agreement, consortium agreement, partnership agreement or other); and
3. each of those persons is jointly and severally bound by the EOI and these Conditions of the Expression of Interest.

Expression of Interest Opening

(a) EOI's will be opened in Council's offices, after the deadline. All Applicants and members of the public may attend or be represented at the EOI opening.

(b) The names of the persons who submitted an EOI on or before the deadline will be recorded at the EOI opening. No discussions will be entered into between Applicant and Council's officers present or otherwise, concerning the EOI submitted.

Costs of Expression of Interest

Applicants remain responsible for all costs incurred by them in connection with their EOI whether before or after the submission date and whether incurred directly by them or their advisors and regardless of whether such costs arise as a consequence direct or indirect of any amendments made to the EOI by Council at any time.

Clarification of EOI

(a) If the Applicant has any doubt as to the meaning of any part of this EOI Council seeks then the Applicant should seek to clarify any point of doubt or difficulty with the Contact Officer before submitting an EOI. All requests for clarification must be made in writing and the Contact Officer will, so far as practicable, respond in writing.

(a) Contact enquiries should be directed to the Contact Person via Smarty Grants. Requests for additional information may also be made via Smarty Grants.

(c) At its absolute discretion, Council will respond to that specific request privately, providing that Council of "*equal availability of information to all Applicants*" is not breached. If Council is not prepared to respond privately, Council will ask the Applicant to retract the query or remove its confidentiality requirement. Council reserves the right not to answer requests for clarifying information.

Non Collusion

Any Applicant who:

(a) enters into any agreement or arrangement with any other Applicant that it shall refrain from EOI or;

(b) canvasses any of the Council officers referred to above in connection with the EOI or the outcome of the EOI process; or

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(c) offers or agrees to pay or give or does pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other EOI or proposed EOI any act or omission; or may, at the discretion of Council, be disqualified from any further involvement in this EOI process (without prejudice to any other civil remedies available to Council and without prejudice to any criminal liability which such conduct by an Applicant may attract).

Publicity

(a) Applicants must not make any disclosure or public statement relating to the EOI or any legally binding contractual relationship resulting from the EOI without the prior written consent of Council.

(b) Applicants must not undertake any publicity activities with any part of the media in relation to the EOI without the prior written consent of Council.

Registration or Licensing of Contractors

Where any law requires a person to be registered or licensed in order to carry out any work or services described in the EOI, the Applicant must include in the EOI all relevant details in respect of the registration or licence held by the Applicant or any staff or contractor of the Applicant.

Variation of Expression of Interest

(a) At any time before Council accepts an EOI, the Applicant may, subject to subparagraphs (b) and (c) below, vary the EOI:

1. by providing Council with further information by way of explanation or clarification, or
2. by correcting a mistake or anomaly. (b) Such a variation may be made either:

1. at the request of Council, or
2. with the consent of Council at the request of the Applicant, but only if, in the circumstances, it appears to Council reasonable to allow the Applicant to provide the information or correct the mistake or anomaly. (c) If an EOI is varied in accordance with this paragraph, Council will notify in writing all other Applicants whose EOI have the same or similar characteristics as the varied EOI, and provide them with the opportunity of varying their EOI in a similar way. (d) Council will not consider a variation of an EOI made under this paragraph if the variation would substantially alter the original EOI.

Other Probity Issues

Further to other statements regarding probity issues in this document, Applicants are bound by Council's Code of Conduct and Statement of Business Ethics. Both documents can be found on Council's website. Any breach of Councils contained in the documents may, at the discretion of Council, disqualify the Applicant from further involvement in this EOI process. If the EOI process has proceeded to the formation of a contract it may be considered a breach of the contract, and appropriate action and remedies may be undertaken by Council. <https://www.cityofparramatta.nsw.gov.au/sites/council/files/inline-files/CodeOfConduct25Feb2021.pdf>

<https://www.cityofparramatta.nsw.gov.au/sites/council/files/2019-07/statement-business-ethics.pdf>

GIPA Requirements (where relevant)

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Where the arrangement involves the Applicant providing services on behalf of Council, s121 of the *GIPA Act* requires that the following be included in any contract, and this will be part of the contract with Council:

(a) The Contractor must, within seven (7) days of receiving a written request by Council, provide Council with immediate access to the following information contained in records held by the Contractor:

1. information that relates directly to the performance of the services provided to Council by the Contractor pursuant to the Contract;
2. information collected by the Contractor from members of the public to whom it provides, or offers to provide, the services pursuant to the Contract; and
3. information received by the Contractor from Council to enable it to provide the services pursuant to the Contract. (b) For the purposes of (a) above, information does not include: 1. information that discloses or would tend to disclose the Contractor's financing arrangements, financial modelling, cost structure or profit margin; 2. information that the Contractor is prohibited from disclosing to Council by provision made by or under any Act, whether of any State or Territory, or of the Commonwealth; or 3. information that, if disclosed to Council, could reasonably be expected to place the Contractor at a substantial commercial disadvantage in relation to Council, whether at present or in the future. (c) The Contractor will provide copies of any of the information in (a) above, as requested by Council, at the Contractor's own expense. (d) Any failure by the Contractor to comply with any request pursuant to (a) or (c) above will be considered a breach of an essential term and will allow Council to terminate the Contract by providing notice in writing of its intention to do so with the termination to take effect seven (7) days after receipt of the notice. Once the Contractor receives the notice, if it fails to remedy the breach within the seven (7) day period to the satisfaction of Council, then the termination will take effect seven (7) days after receipt of the notice.

FAQs

Does the artist only have to deliver digital artwork files?

Yes. The artist will be responsible for preparing final vector artwork files for incorporation into the Principal Contractor's scope of works for delivery of the Duck River Nature Trail project. Council will work with the artist to adapt the artwork for each delivery package. The Principal Contractor will be responsible for preparing shop drawings and undertaking fabrication and installation, with the artist providing design advice as required to maintain the artistic intent.

What is the difference between to Eastern and Western Riverbank packages?

Construction of the Eastern Riverbank Package, including the associated artwork, is expected to commence in 2027. The Western Riverbank Package and its associated artwork treatments will be delivered at a later stage, subject to funding.

Is there a chance my work might be changed when it is integrated into the larger project design by City of Parramatta or fabricated by the principal contractor?

Yes, there is a possibility that adjustments may be required to your artwork once it is integrated into the broader Duck River Nature Trail project design. These changes are typically limited and may be necessary to ensure compliance with Safety in Design requirements and relevant Australian Standards (for example, to meet safety in design, durability, maintenance or vandalism requirements, or to align with the practical methodologies of the appointed fabricator.

The artist's ongoing involvement in an advisory capacity during fabrication and installation is required to support quality assurance and maintain the artistic intent and integrity of the work. Although Council will manage the Principal Contractor, any proposed refinements affecting the artwork will be discussed with the artist and addressed collaboratively before implementation.

Will shortlisted artists receive a concept design fee for Stage Two

Yes. Shortlisted Artists who are invited to develop a concept design will be paid an honorarium fee of \$2,000 ex GST and will be required to enter into a works contract.

Is an undertaking to obtain the insurances if short-listed from the EOI adequate for this stage?

Yes, an undertaking to obtain the insurances is adequate for the EOI. However, an Applicant's inability to obtain the required insurance may result in exclusion from the process. These insurances are a mandatory requirement for contract execution.

Is written material such as a CV or artist biography or information about each project required?

Yes. A CV in PDF format can be uploaded in section 01 of the Support Material page.

What does Integrated Public Art mean?

Integrated public art is artwork that is designed as part of a building, landscape or piece of infrastructure, rather than as a separate, standalone object. For this project, the artwork will be incorporated into the balustrade infrastructure along the nature trail, forming part of the overall design and visitor experience.

What is Stage Two Concept Design?

Duck River Public Art Project

Form Preview

Stage Two Concept Design follows Stage One EOI. A shortlist of up to three (3) suitably qualified artists will be identified through the EOI process and invited to submit a concept design with a concept rationale.